

# DAV Calderys Public School, Katni

## Departments & Committees Session (2024-25)

| Teacher Representative in LMC |                                                  | Academics, Routine & Time table Committee |                                           |
|-------------------------------|--------------------------------------------------|-------------------------------------------|-------------------------------------------|
| 1                             | Mr. S. K. Das                                    | 1                                         | Mr. Sanil Shrivastava                     |
| 2                             | Mrs. P. Surendran                                | 2                                         | Mr. Rajesh Mishra                         |
| Purchasing Committee          |                                                  | Assembly Committee                        |                                           |
| 1                             | Mr. Anupam Tiwari                                | 1                                         | Ms. Rachna Tiwari                         |
| 2                             | Mrs. Barkha Prasad Soni                          | 2                                         | Ms. KanakLata Ravi                        |
| 3                             | Ms. Rachna Tiwari                                | 3                                         | Ms. Deeksha Parmar                        |
| 4                             | Mr. Santosh Kumar Choubey                        | 4                                         | Mrs. Divya Shrivastava                    |
| 5                             | Mr. Akash Nakra                                  | 5                                         | Mrs. Sarita Singh                         |
| Health & Sanitation Committee |                                                  | In-Service Education Committee            |                                           |
| 1                             | Ms. Rachna Tiwari                                | 1                                         | Mrs. Barkha Prasad Soni <b>(Incharge)</b> |
| 2                             | Mrs. Stuti Pandey                                | 2                                         | Mrs. Shakun Rajpal <b>(Co-Incharge)</b>   |
| 3                             | Mrs. Perna Verma                                 | 3                                         | Mr. Rajesh Mishra                         |
| 4                             | Mr. Ramakant Tiwari                              | 4                                         | Mr. Sanil Kumar Shrivastava               |
| DAV CAE                       |                                                  | Academic Coordinator                      |                                           |
| 1                             | Mr. Sanil Shrivastava <b>(Incharge class XI)</b> | 1                                         | Mr. S. K. Das <b>(Incharge)</b>           |
| 2                             | Mr. Rajesh Mishra <b>(Incharge class VIII)</b>   | 2                                         | Mrs. Perna Verma (Nursery to 2)           |
| 3                             | Mr. Reetesh Agarwal                              | 3                                         | Mrs. Mauli Lalwani (3 to 5)               |
| SUBSTITUTION INCHARGE         |                                                  | 4                                         | Mr. Mohd. Ajaz (6 to 8)                   |
| 1                             | Mr. B.P. Mohapatra <b>(Incharge)</b>             | 5                                         | Mr. Anupam Tiwari (9 & 10)                |
| 2                             | Mrs. Anamika Pandey                              | 6                                         | Mr. S. K. Das (11 & 12)                   |
| HAWAN & YAGYA INCHARGE        |                                                  | CBSE Committee                            |                                           |
| 1                             | Mr. Ramakant Tiwari (Incharge)                   | 1                                         | Mr. Sanil Shrivastava                     |
| 2                             | Mrs. Sandhya Shukla                              | 2                                         | Mr. Rajesh Mishra                         |
| 3                             | Mrs. Anjana Tiwari                               | 3                                         | Mr. Ramakant Tiwari                       |
| 4                             | Mr. Brijesh Kumar Bakshi                         | 4                                         | Mrs. Shally Yadav                         |
| Examination Committee         |                                                  | School Repair & Maintenance Committee     |                                           |
| 1                             | Mr. Sanil Shrivastava <b>(Incharge)</b>          | 1                                         | Mr. B.P. Mohapatra <b>(Incharge)</b>      |
| 2                             | Mrs. Barkha Prasad Soni <b>(Co-Incharge)</b>     | 2                                         | Ms. Rachna Tiwari                         |
| 3                             | Mr. Ramakant Tiwari                              | 3                                         | Mr. Santosh Kumar Choubey                 |
| 4                             | Mrs. Perna Verma                                 | 4                                         | Mr. Subhash , Mr. Rakesh                  |

| SUB INCHARGES                                                                                                            |                                                       | Internal Complaint Committee for the redressal of internal grievances/complaints on sexual harassment of Students ( Under POCSO Act 2012)                                                             |                                        |
|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| 1                                                                                                                        | Mrs. Anamika Pandey (Attendance Register)             | 1                                                                                                                                                                                                     | Mr. S. K. Das                          |
| 2                                                                                                                        | Ms. Deeksha Parmar (School Committte Report)          | 2                                                                                                                                                                                                     | Mrs. Pramila Surendran                 |
| 3                                                                                                                        | Mrs. Ferhat Hussain (Lesson Plan & Activity Register) | 3                                                                                                                                                                                                     | Ms. Rachna Tiwari                      |
| 4                                                                                                                        | Mrs. Barkha Prasad Soni (Minutes of Meeting)          | 4                                                                                                                                                                                                     | Mr. Anupam Tiwari                      |
| 5                                                                                                                        | Mr. S. K. Das & Ms. Rachna Tiwari (MOD Duty)          | CCA Committee                                                                                                                                                                                         |                                        |
| DAV Olympiad Committee                                                                                                   |                                                       | 1                                                                                                                                                                                                     | Mr. Anupam Tiwari (10-12)              |
| 1                                                                                                                        | Mr. Sanil Kumar Shrivastava (Incharge)                | 2                                                                                                                                                                                                     | Sarita Singh (6-9)                     |
| 2                                                                                                                        | Mr. Rajesh Kumar Mishra                               | 3                                                                                                                                                                                                     | Shakun Rajpal (3-5)                    |
| 3                                                                                                                        | Mrs. Barkha Prasad Soni                               | 4                                                                                                                                                                                                     | Mauli Lalwani (Nursery-2)              |
| SCHOOL WEBSITE AND MAGAZINE COMMITTEE                                                                                    |                                                       | RTE CELL                                                                                                                                                                                              |                                        |
| 1                                                                                                                        | Mr. Santosh Kumar Das (I/C Magazine)                  | 1                                                                                                                                                                                                     | Mr. Ritesh Agrawal                     |
| 2                                                                                                                        | Mr. Sanil Kumar Shrivastava (I/C Website)             | 2                                                                                                                                                                                                     | Mr. Santosh Kumar Choubey              |
| Library & Data Mgmt.<br>(Record of DAV CMC Text Books Stocks & Requirement Prepared also & Responsibility of Admission.) |                                                       | State Govt. Communication Committee<br>(Govt. Edu. Portal & All enrolled Student details of School like- Boys-Girls, SC-ST Class & Sec. Wise & Class Teachers details Work & website mgmt. work etc.) |                                        |
| 1                                                                                                                        | Mr. B.P. Mohapatra (Incharge)                         | 1                                                                                                                                                                                                     | Mr. B. P. Mohapatra (Incharge)         |
| 2                                                                                                                        | Mr. Ritesh Agrawal                                    | 2                                                                                                                                                                                                     | Mr. Sanil Kumar Shrivastava            |
| Counselling Committee                                                                                                    |                                                       | 3                                                                                                                                                                                                     | Mr. Santosh Kumar Choubey              |
| 1                                                                                                                        | Mr. S. K. Das                                         | MP GOVT. PORTAL COMMITTEE                                                                                                                                                                             |                                        |
| 2                                                                                                                        | Mr. Anupam Tiwari                                     | 1                                                                                                                                                                                                     | Mr. Sanil Kumar Shrivastava (Incharge) |
| 3                                                                                                                        | Ms. Rachna Tiwari                                     | 2                                                                                                                                                                                                     | Mr. B. P. Mohapatra                    |
| 4                                                                                                                        | Mrs. Shakun rajpal                                    | Staff Welfare Committee                                                                                                                                                                               |                                        |
| 5                                                                                                                        | Mrs. Anjum Sheikh                                     | 1                                                                                                                                                                                                     | Mr. Anupam Tiwari (Incharge)           |
| 6                                                                                                                        | Mr. Santosh Kumar Choubey                             | 2                                                                                                                                                                                                     | Mrs. Anjana Tiwari                     |
| FIRST AID COMMITTEE                                                                                                      |                                                       | DISCIPLINE COMMITTEE                                                                                                                                                                                  |                                        |
| 1                                                                                                                        | Ms. Rach Tiwari (I/C)                                 | 1                                                                                                                                                                                                     | Ms. Rachna Tiwari (Incharge)           |
| 2                                                                                                                        | Ms. Anjum Sheikh                                      | 2                                                                                                                                                                                                     | Mrs. Stuti Pandey                      |
| 3                                                                                                                        | Mrs. Stuti Pandey                                     | 3                                                                                                                                                                                                     | Mrs. P. Surendran                      |
| 4                                                                                                                        | Mrs. Prerna Verma                                     | 4                                                                                                                                                                                                     | Mr. Sandeep Singh Baghel               |
| 5                                                                                                                        | Mrs. Ferhat Hussain                                   | 5                                                                                                                                                                                                     | Mr. Anupam Tiwari                      |
| 7                                                                                                                        | Mr. Ramakant Tiwari                                   | 6                                                                                                                                                                                                     | Mr. Amit Goswami                       |
| 8                                                                                                                        | Mr. Sangeet Saluja                                    |                                                                                                                                                                                                       |                                        |

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|                            |                                             |                        |                                       |
| CBSE Committee             |                                             | UDISE PORTAL COMMITTEE |                                       |
| 1                          | Mr. Sanil Kumar Shrivastava (OASIS and LOC) | 1                      | Mrs. Anamika Pandey (Student Profile) |
| 2                          | Mr. Rajesh Mishra (IX, XI Reg.)             | 2                      | Mr. Ritesh Agrawal (Teacher Profile)  |
| 3                          | Mr. Ramakant Tiwari (Circular Updates)      | SPORTS COMMITTEE       |                                       |
| 4                          | Mrs. Shally Yadav (Miscellaneous)           | 1                      | Ms. Rachna Tiwari (Incharge)          |
|                            |                                             | 2                      | Mr. Mohammad Ajaz                     |
| POCSO COMMITTEE            |                                             | 3                      | Mr. Brijesh Kumar Bakshi              |
| 1                          | Mrs. P. Surendran                           | 4                      | Mr. Sandeep Singh Baghel              |
| 2                          | Mrs. Barkha Prasad Soni                     | 5                      | Mr. Ramakant Tiwari                   |
| 3                          | Mrs. Shakun Rajpal                          | 6                      | Mr. Amit Goswami                      |
| 4                          | Ms. Anjum Sheikh                            | 7                      | Ms. Anjum Sheikh                      |
| 5                          | Head Girl                                   | 8                      | Mrs. Ferhat Hussain                   |
| 6                          | Rajesh Kumar (Advocate)                     | 9                      | Ms. Beenu Karki                       |
| School Gardening Committee |                                             | 10                     | Ms. Nisha Matani                      |
| 1                          | Mr. Amit Goswami                            | 11                     | Mrs. Neelam Pal                       |
| 2                          | Mrs. Deeksha Parmar                         | Cultural Committee     |                                       |
| 3                          | Mrs. Beenu Karki                            | 1                      | Mrs. Anamika Pandey (Incharge)        |
| 4                          | Mrs. Mouli Lalawani                         | 2                      | Mr. Anupam Tiwari                     |
| 5                          | Mrs. Sakshi saraswat                        | 3                      | Mrs. Sarita Singh                     |
| 6                          | Mrs. Pramila Surendran                      | 4                      | Mrs. Barkha Prasad Soni               |
| 7                          | Mr. Brijesh Kumar Bakshi                    | 5                      | Mrs. Stuti Pandey                     |
| 8                          | Mr. Ramakant Tiwari                         | 6                      | Ms. Sunita Chaturvedi                 |